

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	JOB ORDER NUMBER	APPROV. FY
QSS Group, Inc.	NAS5- 99124 81 AMENDMENT	740-258-30-41-89	99

TASK TITLE: (NTE 80 characters; include Project name)

RedEye Mission Systems Engineering and Proposal Management

APPROVALS: (Type or print name and sign)

ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)

Del T. Jenstrom	DATE 5/19/99	ORG CODE 740	MAIL CODE 740.2	PHONE 301-286-4039
-----------------	-----------------	-----------------	--------------------	-----------------------

BRANCH HEAD

Thomas S. Taylor	DATE 5/19/99	CODE 740.2	PHONE 301-286-8388
------------------	-----------------	---------------	-----------------------

CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)

Robert S. Leblair, Jr.	DATE 5/20/99	CODE 560	PHONE 301-286-6382
------------------------	-----------------	-------------	-----------------------

FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE?
(IF YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)

CONTRACTING OFFICER'S QUALITY REP.

DESIGNATED FAM:

☒ NO ☐ YES

Larry Moore

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

(To be completed by Contracting Officer)

C.O. Requested Quote on:

Date: MAY 20 1999

Contractor will develop specification or statement of work under this task for a future procurement. ☐ NO ☒ YES

Flight hardware will be shipped to GSFC for testing prior to final delivery. ☐ NO ☐ YES ☒ N/A

Government Furnished Property/Facilities: ☐ NO ☒ YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance: ☐ NO ☒ YES If yes: ☒ TOTAL ☐ PARTIAL
If partial, indicate onsite work in SOW by asterisk (*)

Surveillance Plan Attached: ☒ NO ☐ YES

Highlighted Contract Clauses: (to be completed by Contracting Officer)

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be May 20, 1999.

INCENTIVE FEE STRUC (check one)

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	No. 1	No. 2	<input checked="" type="checkbox"/> No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(to be completed by Contracting Officer)

The target cost of this task order is \$ 98,783.

The target fee of this task order is \$ 6,421.

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 105,204.

The maximum fee is \$ 9,384.

The minimum fee is \$0.

AUTHORIZED SIGNATURE:

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

Lorrie L. Eakin
SIGNATURE OF CONTRACTING OFFICER

11/19/99
DATE

Lorrie L. Eakin
Contracting Officer

TYPED NAME OF CONTRACTING OFFICER

CONTRACTOR'S ACCEPTANCE:

AUTHORIZED SIGNATURE

DATE

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	TASK NO.	AMENDMENT
QSS Group, Inc.	NAS5- 99124	81	

Applicable paragraphs from contract Statement of Work:

STATEMENT OF WORK: (Continue on blank paper if additional space is required)

The work required is to perform mission system engineering and proposal management during the step 2 proposal phase for the NMP Earth Observer 3 (EO-3) "RedEye" proposal. The mission system engineering work will include definition, documentation, and flowdown of mission requirements, coordination with the RedEye instrument system engineer, leadership of mission concept development and trade study activities, coordination with mission partners on technical issues, preparation and delivery of concept technical presentations, writing applicable sections of the proposal, and oversight of all technical information in the proposal. Work may include development of spacecraft requirements and a statement of work for solicitation of commercial spacecraft proposals.

Due to uncertainties in mission partnership plans, the scope of the mission system engineering position is not well defined at this time.

The proposal manager work will include leading general and detailed planning of proposal content, evaluating sections from past proposals for style/approach/applicability, technical editing, and leading coordination with proposal section authors and with the GSFC proposal development office for timely development of a superior proposal. The proposal manager is the primary point of contact for document development.

Facilities to be provided include a desk, chair, desktop computer linked into the network, and appropriate software.

PERFORMANCE SPECIFICATIONS:

Meets proposal guidelines of the applicable document below.

APPLICABLE DOCUMENTS:

EO-3 Guidelines for Concept Study, dated 3/17/99.

TASK END DATE: 9/30/99

MILESTONES/DELIVERABLES AND DATES:

Mission Concept Review ~~XXXXXX~~ 7/22/99
Blue Team Review ~~XXXXXX~~ 7/16/99
Red Team Review ~~XXXXXX~~ 8/20/99
Proposal complete ~~XXXXXX~~ 9/15/99
Proposal Presentation to NASA Headquarters ~~XXXXXX~~ 9/20/99

PERFORMANCE STANDARDS:

Schedule: On time delivery of the above
Technical: ATR's acceptance of the above

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Del T. Jenstrom, building 12, room N216B